

**Faculty Review Committee Report**  
**Formal Review**

Evaluation and Recommendation Regarding Reappointment or Promotion of  
Career-line, Adjunct, and Visiting Faculty

*Faculty member being evaluated*

*Date of evaluation*

*Members of DRC Committee preparing this Report*

*Category of faculty member being evaluated:*

Career-line (select one:      Clinical or      Lecturer)  
Adjunct  
Visiting

*Rank of faculty member being evaluated:*

Instructor      Assistant Professor      Associate Professor      Professor

*Contents of the File (check all that apply)*

- CV
- Syllabi for courses taught since appointment or since last reappointment review or initial appointment.
- Personal Statement
- Student course evaluations since appointment or last reappointment review
- Summary of employment responsibilities as outlined in contract (teaching load, service expectations, and/or research expectations)
- Prior Informal Review Reports, Review Committee Reports, and candidate responses since the last Formal Review or initial appointment.
- Other

*Recommendation:*

(Note: if the recommendation is for *Reappointment with plan for improvement*, then the reappointment recommendation should be for a 1-year appointment rather than a multi-year appointment.)

Reappointment      Reappointment with plan for improvement      Non-reappointment

*Recommendation regarding reappointment:*

1 year      2 years      3 years      4 years      5 years

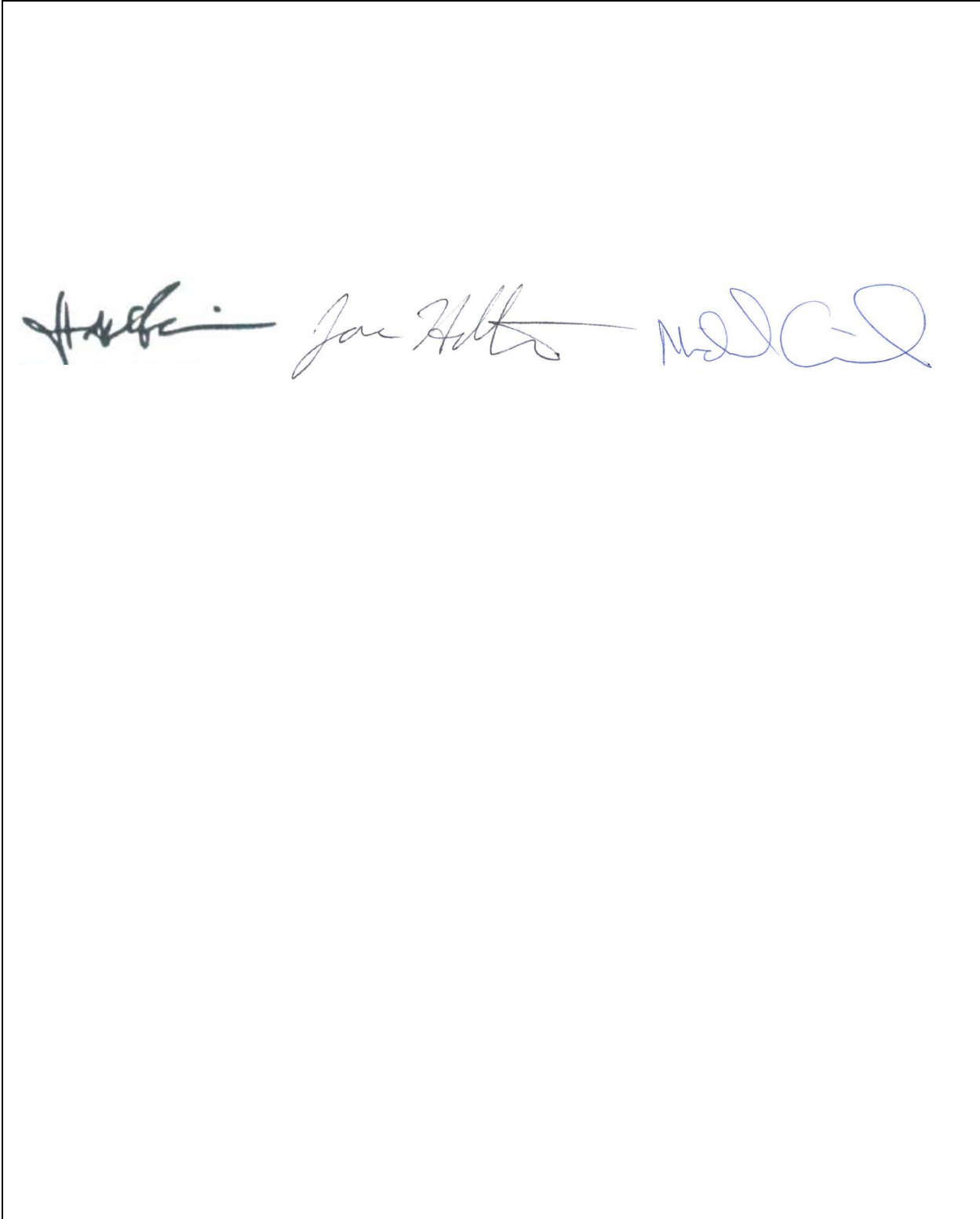
*Recommendation regarding Promotion (if applicable):*

Yes (Promote)      No

*Written Report:*

*This short report should: 1) summarize the evidence considered; 2) state how the evidence considered satisfies or fails to satisfy the applicable standard; 3) make recommendations for rating the candidate in all applicable areas of evaluation (e.g., Excellent,*

*Very Good, Effective, or Not Effective); and 4) give the reason for the committee's recommendations. Include a discussion of any particularly strong elements of the file, as well as any areas that might need attention from the candidate, the Department Chair/School Director, or the Department/School as a whole. The written comments should make clear how and why particular elements of the file support the recommendation. (Generally 1/2 to 1 page of written comments are sufficient.)*



The image shows a large, empty rectangular box with a thin black border. Inside the box, there are three handwritten signatures in blue ink, arranged horizontally from left to right. The first signature is a cursive name that appears to be "H. H. H.". The second signature is "Joe Heltz". The third signature is a stylized, cursive name that appears to be "M. D. C. Q.". The rest of the box is empty.